

**Cumberland Township Board of Supervisors  
1370 Fairfield Road, Gettysburg, PA 17325  
October 27, 2020 - 6:30 P.M.**

**Review of 2020 projects and 2021 capital projects;  
revenue/expenditure projections (long range planning)**

The Budget Workshop was called to order at 6:30 P.M. by Chairman Waybright. Present were all Supervisors; Waybright, Toddes, Phiel, Ramsburg and Brauning. Also present were Manager Ben Thomas, Jr., Solicitor Sam Wiser, Secretary Carol Merryman, Treasurer Camie Stouck-Phiel, Zoning Officer Michele Long and Superintendent of Roads Chris Walter. Reporter Jim Hale from the Gettysburg Times was also present.

Ms. Michele Long, Building Code Official and Zoning Officer reported on the 2020 building projects to date in 2020 and the projections for building permits in 2021. Ms. Long's projection for 2021 is for 74 more residential homes to be built and with the preliminary plans that are currently approved there are 385 new residential homes for the future of the Township.

Mr. Chris Walter, Superintendent of Roads, presented the 2020 Maintenance Department budget overview of all projects that they completed to date. Mr. Walter also presented a five-year report of proposed future road projects along with the cost of each project and future proposed capital purchases.

Police Chief Don Boehs reported that the department's calls have been steady with an increase in violent crimes. He added that there will be a need to update computers and they are exploring a lease program for police vehicles. He also reported that they have added two new expenditure line items for longevity and retirement/vacation/sick reimbursement.

Mr. Ben Thomas, Township Manager, presented his 2021 Budget Discussion Paper that included 15 discussion items. Mr. Thomas also presented a Budget Analysis for 2021 that included current unemployment rates, Consumer Price Index, rapid residential growth, losing taxable land, millage rates and the interior building maintenance and automatic garage door openers installed.

The workshop was adjourned at 7:06 P.M.

**Regular Meeting - 7:07 P.M.**

The regular meeting was called to order at 7:07 P.M. by Chairman Waybright. Present were all Supervisors: Waybright, Toddes, Phiel, Ramsburg and Brauning. Also present were: Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs, Engineer Tim Knoebel, Treasurer Camie Stouck-Phiel and Secretary Carol Merryman. Others present were Erik Vranich, three residents and reporter Jim Hale from The Gettysburg Times.

Chairman Waybright led the Pledge of Allegiance.

**Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to approve the Minutes of the September 22, 2020 Regular Meeting.**

**Mr. Phiel made a motion seconded by Mr. Brauning and carried to approve the bills as stated by the Chairman: \$369,649.00 from the General Fund, \$9,113.00 from the Escrow Fund, \$1,060.02 from the Fire Tax Fund and \$50,000.00 from the Park and Rec Fund.**

**Public comment: None**

**Engineer/Plans:**

Mr. Knoebel reported that the Township has a Lot Addition Subdivision Plan for Gettysburg Outdoors, Inc. that is located almost wholly in Highland Township. He added that the property is located on Rt. 116 just on the other side of the creek. He also reported that all of the land which lies in Cumberland Township is located within the floodplain and there is no development proposed on the Cumberland Township property. Lastly, the Planning Commission has recommended approval of the plan. **Mr. Toddes made a motion to approve the Gettysburg Outdoors, Inc. Subdivision Plan seconded by Mrs. Ramsburg and carried.**

Mr. Knoebel reported that the next item is a Preliminary/Final Subdivision Plan for Stanley Flaggs located on Swetland Road along with a Sewage Facilities Planning Module for the proposed 7 lots that contain 10 acres or more. Mr. Knoebel added that the proposed subdivision adjoins the new Cumberland Crossings development that is currently under construction. All of the lots will be served by on-site wells and septic systems and the Planning Commission has recommended approval. Mr. Knoebel added that they will need a waiver to Section 303 that requires the submission of a Preliminary Plan. Mr. Knoebel read the comments from his memo dated October 7, 2020 and they were mainly administrative. **Mr. Toddes made a motion to approve the Sewage Planning Module for the Stanley Flaggs subdivision seconded by Mr. Phiel and carried. Mr. Toddes also made a motion seconded by Mr. Brauning and carried to approve the waiver to Section 303 requiring the submission of a preliminary plan. Mrs. Ramsburg made a motion to approve the Stanley Flaggs Preliminary/Final Plan contingent upon the comments in Mr. Knoebel's October 7, 2020 memo being addressed and the Sewage Planning Module being approved by Pa. Department of Environmental Protection.**

Mr. Knoebel reported that the Township received a request from St. Francis Xavier for a Release and Reduction of their financial security for Phase I of their Parish Life Plan located on Table Rock Road. Mr. Knoebel has prepared a letter dated October 27, 2020 with his recommendations. **Mrs. Ramsburg made a motion to release two Letters of Credit in the amounts of \$15,000.00 and \$38,184.30, as requested. The motion was seconded by Mr. Toddes and carried.**

Mr. Knoebel reported that his last item is a Sewage Planning Exemption for Susquehanna Area Regional Airport Authority (SARAA) for their South Apron Development. The developer has a "Willingness to Serve" letter from Cumberland Township Authority that is required to be submitted to Pa. Department of Environmental Protection with the Sewage Planning Exemption. **Mr. Toddes made a motion seconded by Mr. Brauning and carried to approve the Sewage Planning Exemption to be forwarded to the Pa. Dept. of Environmental Protection for their approval.**

**Police Report:** Police Chief Don Boehs presented a written and oral report of police activities for the month of September 2020 including: 414 complaints, 127 traffic stops, 8 traffic accidents, 93 targeted enforcements, 12,884 patrol miles and 53 walk-in complaints. He added that they assisted other agencies 12 times and they were assisted twice. There were two assists to Pa. State Police. Police Chief Boehs reported on several incidents that they had during the month including the pursuit of a suspect wanted for attempted homicide in Hanover, Pa. The pursuit ended in Maryland.

**Active Business:**

Solicitor Wisner reported that Rusty Ryan from Adams County Conservation District had asked the Township to amend the Weed Ordinance to allow for more modern best management practice for certain stormwater management techniques. He added that the Township ordinance does include some

exemptions for some properties, but we needed to add more flexibility. Solicitor Wisner has prepared an amended ordinance. **Mr. Brauning made a motion to advertise the amended Weed Ordinance seconded by Mrs. Ramsburg and carried.**

Solicitor Wisner also reported that the Township was asked to consider a wetlands buffer request (50 feet) and this is not something that is commonly found in other municipalities. He suggested that this should be done on the State regulatory level rather than at the Township level. Mr. Knoebel also stated that he does not feel that it is appropriate at the Township level.

#### **FINANCE COMMITTEE:**

- **Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to renew the 2021 contracted snow plowing service to Carl Woerner at \$125.00 per hour (no increase).**
- **Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to authorize the maintenance expenditure requests, as budgeted; Tires - \$1,800.00; Misc. Hand Tools - \$2,996.25; Upgraded road signage - \$5,841.81 and repairs to 595D Loader - \$5,334.75.**
- **Mr. Phiel made a motion seconded by Mr. Toddes and carried to approve a software upgrade to Freedom Systems (accounting program) in the amount of \$1,495.00.**
- **Mr. Phiel made a motion seconded by Mr. Toddes and carried to make the final contribution for 2020 to Gettysburg Area Recreation Authority in the amount of \$50,000.00, as budgeted.**
- **Mr. Toddes made a motion seconded by Mr. Phiel and carried to authorize transmitting \$44,859.10 to the Barlow Firefighters Relief Association.**
- **Mr. Toddes made a motion seconded by Mr. Phiel and carried to authorize transmitting Pa. Auditor General's General Municipal Pension System State Aid pro-rated funds to the Uniform and Non-Uniform pension plans of Cumberland Township totaling \$162,486.49 plus the General Fund amount needed to fund the plans.**
- **Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to authorize the Manager to negotiate electric distribution contract renewal to the lowest responsible firm.**
- **Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to authorize renewing the Building Renovation CD for 15 months at the rate of .45%.**

**Solicitor:** Solicitor Wisner reported that the franchise agreement with Comcast has been completed and includes a .20% Public, Education and Government (PEG) fee to financially support Community Media and the fee will total around \$3,000.00 per year. He added that the FCC has changed the rules on complimentary services, and it will now be limited to the Township Building. **Mr. Phiel made a motion to approve the 10-Year Franchise Agreement with Comcast seconded by Mrs. Ramsburg and carried. Mr. Toddes voted nay.**

#### **Committee Reports and comments from Board Members:**

**Personnel** – The Board welcomed Camie Stouck-Phiel the newly hired Treasurer/Finance Director.

**Park and Recreation** – Mr. Toddes reported that there was a fire in the skate park, but he doesn't think there was any structural damage done and they are trying to find some security cameras.

**Planning and Zoning** – Mr. Waybright reported that the committee meets tomorrow.

**CTA** – Mr. Toddes thanked Mr. Waybright for allowing them to dump their biosolids on his farm and that saves the Sewer Authority thousands of dollars each year.

#### **Highway, Public Safety, COG, Economic Development and CT411 – No reports**

Mr. Thomas reported that he attended the Franklin County Association of Township Officials Convention, and they adopted a Resolution that has been forwarded to the Pa. State Association of Township Supervisors (PSATS) and our legislators regarding increasing the Local Services Tax from the current \$52.00 per year to \$104.00 per year. The tax is on the people that come into your municipality to

work and it is restricted to emergency services and road maintenance. Mr. Thomas also suggested that the Township sit down and talk with our legislators, so they have an understanding of how the Police system works in Pa. because violent crimes are on the rise and the Township will be called on more and more to assist other agencies. Mr. Thomas also expressed his concern about the safety of the Township's personnel during incidents like the one that happened last week while assisting other Police agencies with the pursuit into Maryland.

The Zoning Officer and Secretary/Treasurer's reports were reviewed.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:30 P. M. for an Executive Session regarding personnel with no action to follow.

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Carol A. Merryman, Secretary

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